

NEIGHBORHOOD PROJECT FUND 2002 BEAUTIFICATION



- Murals
- Sculpture
- Amenity Improvements

Art Registry:
207-4433



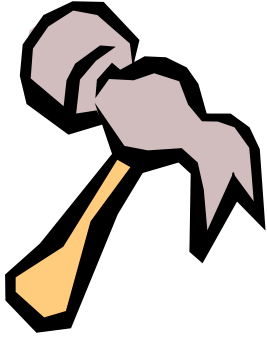
General Information

1. **Murals**: Mural projects often are located on graffiti-targeted walls. These projects can enhance a neighborhood space, celebrate a neighborhood event such as National Night Out or illustrate community history.
2. **Sculpture**: Sculptural pieces of art can serve as community focal points or signify entry into a neighborhood. This form of art can create identity for a community or depict area history.
3. **Amenity Improvements**: Adding a unique treatment such as a tile pattern to an existing retaining wall or a new trellis to the entrance of a green space can improve the aesthetics of your neighborhood. These improvements also can be utilized to help reflect the historical and cultural identity of your area.

Resources

The City's Design Enhancement Program Artist Registry:

- A primary resource used to identify artists for various design enhancement opportunities and capital projects that is free of charge.
- Includes over 400 individual local, regional, national and international artists on file with slides of their work.
- Allows neighborhood groups to explore the wide range of artistic media materials and disciplines available.
- Provides opportunities to review artist credentials and qualifications.
- Facilitates discussion of proposed projects with design professionals.
- Appointments to view the registry may be arranged with the City's



NEIGHBORHOOD PROJECT FUND 2002 BEAUTIFICATION THROUGH PUBLIC ART



GETTING STARTED:

1. Canvass
2. Get Application
3. Project Site
4. Preliminary Design
5. Project Budget
6. Project Schedule
7. Submit Application



- Design Enhancement Program @ **207-4433**.

Getting Started

1. Canvas your neighborhood :

- Identify needs within your neighborhood that can be met through participation in the program. **(Be Realistic)**
- Recruit volunteers to help with the project

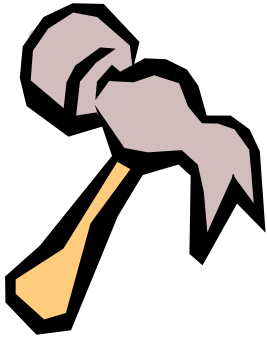
2. Get an application:

- Download an application @ <http://www.sanantonio.gov/planning/neighborhoods>.
- Pick one up at any police substation, branch library or community center.
- Pick one up on the 3rd floor of the Municipal Plaza Building @ 114 West Commerce Street.

3. Select a project site:

- Consider any planned or active capital improvement information, call Public Works @ **207-8230, 207-4019, 207-7516** or **207-8144** or consult their website @ <http://www.ci.sat.tx.us/capi/projectdir.htm>.
- If your project is on private property, your group will need to get the permission of the private property owner. A letter, indicating their understanding and agreement with the proposed project, must be submitted with the application.

4. Develop a preliminary design:



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APPLICATIONS:

- Due by 4:30 PM, Friday March 1, 2002.
- Hand-deliver to the Municipal Plaza Building, 3rd floor, 114 West Commerce.
- Mail to COSA Planning Department, P.O. Box 839966, San Antonio, TX 78283-3966



- Develop a color sketch of the proposed design, avoiding any controversial imagery.

5. Create a project schedule:

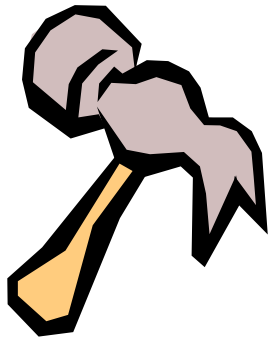
- The Planning Department anticipates signing contracts in March/April, 2002.
- Projects will need to be completed within one year of contract signing.
- Consider weather, planting seasons and holidays when developing your schedule.

6. Create a project budget:

- If an artist is chosen in advance, cost estimates can be provided for you.
- If no artist has been chosen estimates can be obtained through the Planning Department.
- Letters of commitment from all groups, including the applicant organization specifically indicating the amount of labor, cash or in-kind contributions the groups are providing to the project must be submitted with application.

7. Submit your application:

- Applications are due by 4:30 PM on Friday March 1, 2002.
- Applications may be hand-delivered to the 3rd floor of the Municipal Plaza building @ 114 West Commerce.



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Implementation

1. Final Design
2. Get Approvals
3. Get Money
4. Implement

Implementation Steps (If your application is selected)

1. Final Design:

- Once a contract with the City is signed, the artist should develop final project design.
- The final design must clearly illustrate the project concept, colors, size and placement.

2. Neighborhood Approval:

- Both the appropriate neighborhood committee and the property owner must provide written approval of the final design.

3. Staff Approval:

- The final public art design must be submitted to the City for review.
- The City will provide the neighborhood notice that their public art design is approved and project implementation can begin.

4. Money:

- Submit a payment request worksheet, paying close attention to the instructions outlined in the Project Fund "Money Guide." (to be distributed)

5. Implementation:

- Begin implementing the project, paying close attention to all previous information outlined in this document.
- Applications may be mailed to City of San Antonio Planning Department, P.O. Box 839966, San Antonio, TX 78283-3966.
- Your organization must provide an original of the signature page and any needed attachments prior to the **March 1** deadline.

